Council meeting

12/20/2022

6:00 p.m.

HYBRID MEETING- The regular meeting was called to order at 6:00 p.m. by Mayor Willey. C.M. Dodd, C.M. Speer, C.M. McRoberts, C.M. Milanowski, Mayor Willey, and Clerk/Treasurer Oster were present. C.M. Nichols and Attorney Unzelman were absent. There were 5 citizen present.

A motion was made by C.M. Milanowski and seconded by C.M. McRoberts to approve the agenda. Motion passed unanimously.

A motion was made by C.M. Speer and seconded by C.M. McRoberts to approve the minutes from the previous meeting. Motion passed unanimously.

A motion was made by C.M. Milanowski and seconded by C.M. Speer to approve Blanket Voucher #202224 for Claim #'s 20814-20816 and 20819-20828 in the amount of $144,115.42 and Payroll #'s 20817-20818 in the amount of $1,750.00 for a Grand Total of $145,865.42. Motion passed unanimously.

A motion was made by C.M. Dodd and seconded by C.M. Milanowski to approve the purchase orders for the annual performance test from Advance Analytical to maintain lab accreditation at the WWTP cost is approximately $800-$1000 and for a refrigerator to store chemicals in the WWTP from Home Depot in the amount of $321.24. Motion passed unanimously.

A motion was made by C.M. Dodd and seconded by C.M. Speer to approve the Utility bill adjustments for Acct #1562.1 a refund in the amount of $0.73 for overpayment on final bill, Acct #1611 a refund in the amount of $4.34 for overpayment on final bill, and Acct #1626 waive overage in the amount of $480.00 for a leak in the service line. Motion passed unanimously.

OLD BUSINESS

Clerk/Treasurer Oster notified the council that no changes were required to the 2023 budget to reflect the increase in the clerk's salary.

NEW BUSINESS

PUBLIC HEARING- The public hearing was canceled due to the property owner rescinding his redistricting application. A motion was made by C.M. Dodd and seconded by C.M. Speer to table the Public Hearing indefinitely. Motion passed unanimously.

A motion was made by C.M. Dodd and seconded C.M. Speer to table to redistricting application for 0 N. 1st St. indefinitely. Motion passed unanimously.

A motion was made by C.M. Dodd and seconded by C.M. Milanowski to table the decision about the maintenance of the alley between East 6th & 7th Ave until after the new year and the start of the 2023 budget. Motion passed unanimously.

A motion was made by C.M. Dodd and seconded by C.M. Speer to authorize Mayor Willey to sign the building permit for 208 S. 3rd Ave. with all previous approval requirements of the variance to be upheld

with the exception of the position of the second principal building to face 3rd Ave rather than 2nd St. Motion passed unanimously.

A motion was made by C.M. Speer and seconded by C.M. Dodd to pass Ordinance #577- 2022 Budget Amendment which increased expenditures for the Water and Sewer funds. Motion passed unanimously.

A motion was made by C.M. Milanowski and seconded by C.M. McRoberts to authorize Mayor Willey to sign the Gray & Osborne Contract Amendment to include additional survey costs not to exceed $7,150.00. Motion passed unanimously.

A motion was made by C.M. Dodd and seconded by C.M. Speer to authorize a Town credit card with a $1000 limit for Utility Maintenance Dale Randall. Motion passed unanimously.

ADJOURN

A motion was made by C.M. Speer and seconded by C.M. Milanowski to adjourn the meeting at 6:32 p.m. Motion passed unanimously.

APPROVED_____

ATTESTED_____

Council Meeting

12/6/2022

6:00 p.m.

HYBRID MEETING- The regular meeting was called to order at 6:00 p.m. by Mayor Willey. C.M. Milanowski, C.M. Dodd, C.M. McRoberts, C.M. Speer, Mayor Willey, Clerk/Treasurer Oster, and Attorney Unzelman were present. C.M. Nichols was absent. There were no citizens present.

A motion was made by C.M. Milanowski and seconded by C.M. Speer to approve the agenda with the addition of the Gray & Osborn contract amendment for bridge load ratings. Motion passed unanimously.

A motion was made by C.M. Speer and seconded by C.M. Milanowski to approve the minutes from the previous regular meeting on 11/16/2022, Budget Workshop on 11/22/2022 at 6:00 p.m., Special Meeting for Resolution #268 on 11/22/2022 at 5:30 p.m., and the Public Hearing – 2023 Final Budget on 11/29/2022 at 6:00 p.m. Motion passed unanimously.

A motion was made by C.M. Speer to approve Blanket Voucher #202223 for Claim #'s 20780-20781 and 20791-20813 in the amount of $141,292.52 and for Payroll #'s 20782-20790 in the amount of $16,150.56 for a Grand Total of $157,443.08. Motion passed unanimously.

A motion was made by C.M. Dodd and seconded by C.M. Speer to approve the purchase order for a quote from Advanced Electrical Technologies to repair the turbidity output board including parts and time at the water treatment plant in the amount of $2300.00. Motion passed unanimously.

A motion was made by C.M. Dodd and seconded by C.M. Milanowski to approve the utility bill adjustments for Acct# 1524.4 Refund in the amount of $312.75 for an overpayment on final bill and Acct# 1594.1 Refund in the amount of $34.76 for an overpayment on final bill. Motion passed unanimously.

OLD BUSINESS

A motion was made by C.M. Speer and seconded by C.M. Dodd to pass Ordinance #575 setting the clerk's salary. Motion passed unanimously.

A motion was made by C.M. Dodd and seconded by C.M. Speer to move Clerk/Treasurer Oster to step 7 increasing pay by $2.00/per hour effective January 1, 2023. Motion passed unanimously.

NEW BUSINESS

A motion was made by C.M. Dodd and seconded by C.M. Speer to set June 10th for the 2023 Spring Clean-up and recycling event. Motion passed unanimously.

A motion was made by C.M. Speer and seconded by C.M. Milanowski to accept the Lester Creek Project as complete. Motion passed unanimously.

A motion was made by C.M. Speer and seconded by C.M. Dodd to pass Ordinance #576- 2023 Budget with the changes to be made reflecting the additional salary increase for the clerk. Motion passed unanimously.

A motion was made by C.M. Dodd and seconded by C.M. Speer to approve the Gray & Osborne contract amendment for the bridge load ratings to be completed with a not to exceed amount of $13,310. Motion passed unanimously.

ADJOURN

A motion was made by C.M. Dodd and seconded by C.M. Speer to adjourn at 6:35 p.m. Motion passed unanimously.

APPROVED_____

ATTESTED_____

Public Hearing

2023 Final Budget

11/29/2022

6:00 p.m.

HYBRID MEETING- The Public Hearing was called to order by Mayor Willey at 6:00 p.m. C.M. Nichols, C.M. Speer, C.M. McRoberts, C.M. Milanowski (remote), C.M. Dodd, Clerk/Treasurer, and Mayor Willey were present. Attorney Unzelman was absent. There was no citizens present.

There were no questions or comments on the proposed final budget.

A motion was made by C.M. Speer and seconded by C.M. Dodd to adjourn the Public Hearing at 6:02 p.m. Motion passed unanimously.

APPROVED_____

ATTESTED_____

Budget Workshop

11/22/2022

6:00 p.m.

HYBRID MEETING- The Budget Workshop was called to order by Mayor Willey at 6:00 p.m. C.M. Milanowski, C.M. Nichols, C.M. Dodd (remote), C.M. Speer (remote), Clerk/Treasurer Oster, and Mayor Willey were present. C.M. McRoberts and Attorney Unzelman were absent. There was 1 citizen present.

Clerk/Treasurer Oster stated the following changes were made to reflect more current revenue and expenditure projections:

Current Expense

Increase Property Tax revenue to $93,000

Increase Codification expenditure to $5000

Reduce Morton police contract expenditure to $110,000.

Reduce AWC insurance expenditure to $4000

Increase Care & Custody of Prisoners expenditure to $14,800

Sewer

Reduce AWC insurance expenditure to $31,500

Increase Repair and maintenance expenditure to $33,200

Water

Reduce AWC insurance expenditure to $31,500

Increase Repair and maintenance expenditure to $30,300

A motion was made by C.M. Milanowski and seconded by C.M. Nichols to adjourn the budget workshop at 6:18 p.m. Motion passed unanimously.

APPROVED_____

ATTESTED_____

Special Meeting

Resolution #268- 2023 Property Tax Levy

11/22/22

5:30 p.m.

HYBRID MEETING- The Special Meeting was called to order by Mayor Willey at 6:00 p.m. C.M. Milanowski, C.M. Dodd, and C.M. Nichols, Clerk/Treasurer Oster, and Mayor Willey were present. C.M. Speer, C.M. McRoberts, and Attorney Unzelman were absent. There was 1 citizen present.

Clerk/Treasurer Oster notified the council that the request for the full amount allowed by law for the property tax levy would result in an increase of $8,650.13 from last year.

A motion was made by C.M. Dodd and seconded by C.M. Milanowski to pass Resolution #268- 2023 Property Tax Levy. Motion passed unanimously.

A motion was made by C.M. Milanowski and seconded by C.M. Dodd to adjourn the Special Meeting at 5:34 p.m. Motion passed unanimously.

APPROVED_____

ATTESTED_____

Council Meeting
11/16/2022
6:00 p.m.

HYBRID MEETING- The regular meeting was called to order at 6:00 p.m. by Mayor Willey. C.M. Nichols, C.M. Speer, C.M. Dodd, C.M. Milanowski, C.M. McRoberts, Mayor Willey, and Clerk/Treasurer Oster were present. There were 5 citizens present.

A motion was made by C.M. Milanowski and seconded by C.M. Dodd to approve the agenda with the jail bed contract amendment added. Motion passed unanimously.

A motion was made by C.M. Speer and seconded by C.M. Nichols to approve the minutes from the previous meeting. Motion passed unanimously.

A motion was made by C.M. Speer and seconded by C.M. Milanowski to approve Blanket Voucher #202222 for Claim #'s 20762-20763 & 20766-20779 in the amount of $317,651.63 and Payroll #'s 20764-20765 in the amount of $1,750.00 for a Grand Total of $319,401.63. Motion passed unanimously.

A motion was made by C.M. Dodd and seconded by C.M. McRoberts to approve the purchase order for 100 ft roll of poly water line in the amount of $297.55 from Cutright Supply. Motion passed unanimously.

A motion was made by C.M. Milanowski and seconded by C.M. Speer to approve the Utility Bill adjustments for Acct #1579 a refund for an overpayment on final bill in the amount of $35.41 and Acct #1663.1 a refund for an overpayment on final bill in the amount of $238.93. Motion passed unanimously.

OLD BUSINESS

A motion was made by C.M. Dodd and seconded by C.M. Speer to table Ordinance #575- setting Clerk salary until the next meeting. Motion passed unanimously.

NEW BUSINESS

A motion was made by C.M. Speer and seconded by C.M. Milanowski to transfer $36,400 from the Current Expense fund to the Street Fund. Motion passed unanimously.

PUBLIC HEARING- The public hearing for the property tax levy was called to order at 6:04 p.m. Clerk/Treasurer Oster stated that the Town will need to request that the highest lawful levy be requested from Lewis County. C.M. Nichols asked C.M. Dodd about current values and trends in declining values signifying a recession. C.M. Dodd stated he wasn't sure and would be a guess. There were no other questions or comments. The Public Hearing was closed at 6:17 p.m.

A motion was made by C.M. Nichols and seconded by C.M. Speer to table Resolution #268- Property Tax levy and set a Special Meeting for November 22nd at 5:30 p.m. Motion passed unanimously.

A motion was made by C.M. Dodd and seconded by C.M. Milanowski to authorize the Mayor to sign the jail bed contract amendment. Motion passed unanimously.

ADJOURN

A motion was made by C.M. Nichols and seconded by C.M. Speer to adjourn the meeting at 6:25 p.m. Motion passed unanimously.

APPROVED_____

ATTESTED_____

Council Meeting

November 1, 2022

6:00 p.m.

HYBRID MEETING- The regular meeting was called to order at 6:00 p.m. by Mayor Willey. C.M. Speer, C.M. Milanowski, C.M. McRoberts, C.M. Nichols, C.M. Dodd, Mayor Willey, Clerk/Treasurer Oster, and Attorney Unzelman. There were 11 citizens present.

A motion was made by C.M. Nichols and seconded by C.M. Speer to approve the agenda. Motion passed unanimously.

A motion was made by C.M. Speer and seconded by C.M. Milanowski to approve the minutes from the previous meeting. Motion passed unanimously.

A motion was made by C.M. Milanowski and seconded by C.M. McRoberts to Approve Blanket Voucher #202221 for Claim #'s 20730-20733 and 20744-20761 in the amount of $201,149.20 and for Payroll #'s 20734-20737 and 20739-20743 in the amount of $13,409.12 for a Grand Total of $214,558.32. Motion passed unanimously.

A motion was made by C.M. Dodd and seconded by C.M. Milanowski to approve the purchase orders for $821.19 including tax for service and repair of the Gravely zero-turn mower at the Powershop and for $2350.00 plus tax for Motor Disconnect replacement at the WWTP by Advance Electrical. Motion passed unanimously.

A motion was made by C.M. Milanowski and seconded by C.M. Speer to approve the utility bill adjustments for Acct# 1249 a refund of $142.50 for overpayment on the final bill and Acct# 1369 a credit of $30.00 to waive a late fee due to the original bill not being received. Motion passed unanimously.

NEW BUSINESS

PUBLIC HEARING- The public hearing for the 2023 Preliminary Budget was called to order at 6:04 p.m. Clerk/Treasurer Oster explained the significant changes in the 2023 Budget. Danny Cox stated that he would appreciate new water lines by his home (Hill St. & Olive St). There were no other citizen questions or comments. The Public Hearing was closed at 6:09.

A motion was made by C.M. Milanowski and seconded by Speer to set 2023 Budget Workshops for November 8, 2022 at 6:00 p.m. and November 22, 2022 at 6:00 p.m. Motion passed unanimously.

A motion was made by C.M. Nichols and seconded by C.M. Dodd to amend the September 20, 2022 minutes from "C.M. Nichols also asked about the MPD contract, Mayor Willey stated that the Morton Mayor is coming on Thursday to meet with him, but their council had the decision and they meet on September 26th," to "C.M. Nichols also asked about the MPD contract, Mayor Willey stated that the Morton Mayor is coming on Thursday to meet with him, but their council hadn't made the decision and they meet on September 26th." Motion passed unanimously.

A motion was made by C.M. Nichols and seconded by C.M. Speer to pass Ordinance #574 amending Ordinance #524 to add Juneteenth (June 19) as a paid holiday for full-time employees. Vote was 4 yays to 1 nay (C.M. Dodd)

A motion was made by C.M. Dodd and seconded by C.M. Nichols to table Ordinance #575 setting the Clerk/Treasurer salary until more information can be gathered. Motion passed unanimously.

A motion was made by C.M. Dodd and seconded by C.M. Speer to set longest held balances as the priority for the Department of Commerce Arrearage Priority Plan. Motion pass unanimously.

ADJOURN

A motion was made by C.M. Nichols and seconded by Speer to adjourn the meeting at 6:24 p.m. Motion passed unanimously.

APPROVED_____

ATTESTED_____

Council Meeting

October 18, 2022

6:00 p.m.

HYBRID MEETING- The regular meeting was called to order at 6:00 p.m. by Mayor Willey. C.M. Dodd, C.M. Speer, C.M. Nichols, C.M. Milanowski, C.M. McRoberts, Mayor Willey, Clerk/Treasurer Oster, and Water/Sewer Superintendent Webster were present. Attorney Unzelman was absent.

A motion was made by C.M. Milanowski and seconded by C.M. Speer to approve the agenda. Motion passed unanimously.

A motion was made by C.M. Speer and seconded by C.M. Dodd to approve the minutes of the previous meeting on 10/4/2022. Motion passed unanimously.

A motion was made by C.M. Dodd and seconded by C.M. McRoberts to approve Blanket Voucher #202220 for Claim #'s 20712-20713 & 20716-20729 in the amount of $130,599.36 and for Payroll #'s 20714-20715 in the amount of $1,750.00 for a Grand Total of $132,349.36. Motion passed unanimously.

A motion was made by C.M. Dodd and seconded by C.M. Milanowski to approve the purchase order for 5 gallon bucket of grease needed for WWTP through Oreilly's in the amount of $221.99 plus tax & shipping, stop signs and metal posts through Uline in the amount of $1,451.68 including tax & shipping, and for a gear box repair at the WWTP by Chris Engel in the amount of $572.40 including tax. Motion passed unanimously.

A motion was made by C.M. Speer and seconded by C.M. Milanowski to approve the utility bill adjustments for Acct# 1562.1 for credit of $440.00 due to a billing error, Acct# 1530 a refund in the amount of $24.24 for an overpayment on the final bill, and Acct# 1282 a credit of $79.50 for a billing error for a Senior Discount. Motion passed unanimously.

NEW BUSINESS

A motion was made by C.M. Dodd and seconded by C.M. Nichols to discuss the possibility of a new interlocal agreement with the Lewis County Animal Shelter. Motion passed unanimously.

A motion was made by C.M. Speer and seconded by C.M. McRoberts to add Juneteenth to the Holiday schedule. Vote was 4 yays to 1 nay.

ADJOURN

A motion was made by C.M. Speer and seconded by C.M. Milanowski to adjourn the meeting at 6:37 p.m. Motion passed unanimously.

APPROVED _____

ATTESTED _____

Council Meeting

October 4, 2022

6:00 p.m.

HYBRID MEETING- The regular meeting was called to order at 6:00 p.m. by Mayor Willey. C.M. Dodd, C.M. Speer, C.M. McRoberts, C.M. Nichols, C.M. Milanowski, Mayor Willey, and Clerk/Treasurer Oster were present. Attorney Unzelman was absent. There were 5 citizens present.

A motion was made by C.M. Milanowski and seconded by C.M. Speer to approve the agenda with the addition of a contract amendment with Gray & Osborne regarding the Mauerman/Gatch Rd. Project to New Business. Motion passed unanimously.

A motion was made by C.M. Nichols and seconded by C.M. Speer to approve the minutes from the previous meeting with a typo to be fixed of time to town. Motion passed unanimously.

A motion was made by C.M. Speer and seconded by C.M. Milanowski to approve Blanket Voucher #202219 for Claim #'s 20678-20681 and 20691-20711 in the amount of $82,543.89 and Payroll #'s 20682-20690 in the amount of $13,776.38 for a Grand Total of $96,320.27. Motion passed unanimously.

A motion was made by C.M. Nichols and seconded by C.M. Speer to approve the purchase orders for 2 sets of new tires on the patrol vehicles through GCR $1,655.76 plus tax, 2 batteries for the patrol vehicles through NAPA in the amount of $370.98 plus tax, and water line repair parts through HD Fowler in the amount of $2839 plus tax. Motion passed unanimously.

A motion was made by C.M. Nichols and seconded by C.M. Dodd to approve the utility bill adjustment for Acct# 1654 in the amount of $60.00 for a late fee issued due to a mail issue and a billing error. Motion passed unanimously.

NEW BUSINESS

A motion was made by C.M. Milanowski and seconded by C.M. Nichols to approve the Mayor signing the easement with Washington State Parks through the Willapa trail and to issue a check for the fees. Motion passed unanimously.

A motion was made by C.M. Nichols and seconded by C.M. Dodd to set the Preliminary Budget Public Hearing for 11/1/2022 at 6:00 p.m., Property Tax Levy Public Hearing for 11/15/2022 at 6:00 p.m., and the Final Budget Public Hearing for 11/29/2022 at 6:00 p.m. Motion passed unanimously.

A motion was made by C.M. Milanowski and seconded by C.M. Speer to have the owners of the Chris Road Development bring some more detailed information for the Planning Commission and the Town Council regarding their plans for the property. Motion passed unanimously.

A motion was made by C.M. Nichols and seconded by C.M. McRoberts to approve and authorize the Mayor to sign the contract amendment with Gray & Osborne for the Mauerman/Gatch Rd project. Motion passed unanimously.

COUNCIL TIME

C.M. Nichols asked about the police presence, Mayor Willey stated that they began patrols on 10/3/2022 schedules will be adjusted as needed moving forward.

C.M. Milanowski thanked Mr. Ingalls and Mr. Pucci for their presentation regarding the Chris Rd. development and is thankful for the patrols.

C.M. McRoberts thanked the Mayor for the update regarding the police contract.

C.M. Speer stated tis the season and she has been looking into possibly decorating Main St for the holidays. She has contacted Christmas Forest for the cost of the wreaths and they would be $560.00 for 12 wreaths to be hung on the poles. She is also looking into lighted decorations to add as well. She would like citizens to bring other ideas and see what can be done for the Holiday season.

Clerk/Treasurer Oster stated that Town Hall will be closed on 10/6 & 10/7.

Mayor Willey stated that the Eastside Water Main Replacement and the Lester Creek Access improvements are under construction.

ADJOURN

A motion was made by C.M. McRoberts and seconded by C.M. Speer to adjourn the meeting at 6:46 p.m. Motion passed unanimously.

APPROVED_____

ATTESTED_____

Council Meeting

September 20, 2022

6:00 p.m.

HYBRID MEETING- The regular meeting was called to order at 6:00 p.m. by Mayor Willey. C.M. Speer, C.M. McRoberts, C.M. Nichols, C.M. Milanowski, Mayor Willey, Clerk/Treasurer Oster, and Utility Maintenance Ryan Webster were present. C.M. Dodd and Attorney Unzelman were absent. There were 2 citizens present.

A motion was made by C.M. Milanowski and seconded by C.M. Speer to approve the agenda with the addition of Chris Rd. Development to New business. Motion passed unanimously.

A motion was made by C.M. Milanowski and seconded by C.M. McRoberts to approve Blanket Voucher #202218 for Claim #'s 20670 and 20672-20677 in the amount of $5,797.94 and for Payroll 20671 in the amount of $1,000.00 for a Grand Total of $6,797.94. Motion passed unanimously.

A motion was made by C.M. Speer and seconded by C.M. Milanowski to approve the purchase orders for a Stihl concrete saw from Service Saw in the amount of $1840 plus tax and a pallet of EZ street from Lakeside industries in the amount of $1188.00 plus tax. Motion passed unanimously.

A motion was made by C.M Nichols and seconded by C.M. Speer to approve the utility bill adjustments for Acct# 1016 a refund in the amount of $235.02 for overpayment on final bill, Acct# 1663 a refund in the amount of $42.74 for overpayment on final bill, and Acct# 1449 a refund in the amount of $6.90 for overpayment on final bill. Motion passed unanimously.

OLD BUSINESS

A motion was made by C.M. Nichols and seconded by C.M. Speer to pass Ordinance #573 amending Water/Sewer Ordinance #530. Motion passed unanimously.

NEW BUSINESS

A motion was made by C.M. Milanowski and seconded by C.M. Speer to authorize a $500.00 donation to Lewis County Seniors for the Pe Ell Nutrition site. Motion passed unanimously.

A motion was made by C.M. Speer and seconded by C.M. McRoberts to authorize the Mayor to sign the Memorandum of Understanding with IAM District Lodge W-24 union regarding the Water-Sewer Superintendent position. Motion passed unanimously.

Mayor Willey and Clerk/Treasurer Oster informed the council regarding the Chris Rd. Development is located off First street. The property owners have expressed interest in possibly converting the site to an RV park or campground, but there are some details the Town needs to research further. Council would like the property owners to come to the next meeting to they can discuss the property. Clerk/Treasurer Oster will contact the property owners and schedule an agenda item for the next meeting.

CITIZEN INPUT

There was no citizen input

COUNCIL TIME

C.M. Nichols expressed his support for the need for tools for our utility personnel but would like to reiterate the inventory lists stay up-to-date. C.M. Nichols also asked about the MPD contract, Mayor Willey stated that the Morton Mayor is coming on Thursday to meet with him, but their council hadn't made the decision and they meet on September 26th.

C.M. Milanowski sends thoughts and prayers to the 10 survivors and their families who were aboard the PCLI plane crash this morning.

C.M. McRoberts would like to address development around town in the near future.

Clerk/Treasurer Oster notified the council that Town Hall was closed tomorrow for a dr. appt and a family matter to tend to.

Mayor Willey stated that the crosswalks along 4th Ave and Main St. are getting repainted, the CDBG Eastside project is nearing construction, CDBG WWTP-Lift Station upgrades are nearing the construction contract, the Lester Creek project is nearing construction, and the Mauerman Rd./Gatch Rd water repair project will be going out to bid soon.

ADJOURN

A motion was made by C.M. Nichols and seconded by C.M. Milanowski to adjourn the meeting at 6:30 p.m.

APPROVED_____

ATTESTED_____

Council Meeting

September 6, 2022

6:00 p.m.

HYBRID MEETING- The regular meeting was called to order at 6:00 p.m. by Mayor Willey. C.M. Dodd, C.M. Speer, C.M. McRoberts, C.M. Nichols, C.M. Milanowski, Mayor Willey, and Clerk/Treasurer Oster were present. Attorney Unzelman was absent. There were 3 citizens present and County Commissioner Pollock was in attendance.

A motion was made by C.M. Nichols and seconded by C.M. Dodd to approve the agenda. Motion passed unanimously.

A motion was made by C.M. Milanowski and seconded by C.M. Speer to approve the minutes from the regular meeting on August 16 and the Special Meeting on August 26. (C.M. Nichols abstained from voting in regards to the minutes for the August 16 meeting because he was absent.) Motion passed unanimously.

A motion was made by C.M. Milanowski and seconded by C.M. McRoberts to approve Blanket Voucher #202217 for Claim #'s 20637, 20647-20669 in the amount of $46,879.21 and Payroll #'s 20638-20646 in the amount of $13,604.96 for a Grand Total $60,484.17. Motion passed unanimously.

A motion was made by C.M. Nichols and seconded by C.M. Dodd to approve the purchase order for a handheld DO meter for the WWTP from USABluebook in the amount of 749.00 plus tax and shipping. Motion passed unanimously.

There were no Utility Bill adjustments

NEW BUSINESS

A motion was made by C.M. Dodd and seconded by C.M. Speer to redesignate the ARPA funds to water line repair/replacement on Mauerman rd. & Gatch rd. and to contribute funds for the CDBG Eastside project. Motion passed unanimously.

A motion was made by C.M. Dodd and seconded by C.M. Speer to approve the contract amendment extending the contract date until September 2023 with Community Action Council for utility assistance. Motion passed unanimously.

The mayor discussed possible options with the council for the Water/Sewer Superintendent and Utility Maintenance positions moving forward.

A motion was made by C.M. Nichols and seconded by C.M. Dodd to approve the Wastewater Treatment Plant Operator contract with Justin Phelps for the required level 2 operator at the WWTP. Motion passed unanimously.

A motion was made by C.M. Nichols and seconded by C.M. Speer to table Ordinance #573 until the next meeting. Motion passed unanimously.

COUNCIL TIME

C.M. Nichols apologized for missing the regular meeting on August 16. He did attend the meeting at the Fire hall and hopes they get help from the community.

C.M. Milanowski asked about the status of the Morton Police Contract. Mayor Willey stated that Chief Morningstar was here and evaluated the cars and office inventory, but the Morton city council has yet to formally vote on the contract.

C.M. McRoberts wanted to acknowledge C.M. Speer for thinking about joining the fire dept. and becoming an EMT.

C.M. Speer is sad that summer is going away.

Clerk/Treasurer Oster reminded the council that Lewis County is holding a recycling event at Town Hall on September 24th. Mayor Willey will look into possibly getting a metal recycling container again.

Commission Pollock shared with the council that there will be a zoning and code enforcement meeting at the BawFaw grange on Thursday September 8th at 7:00 p.m. regarding wind farms in the area.

ADJOURN

A motion was made by C.M. Speer and seconded by C.M. McRoberts to adjourn the meeting at 6:27 p.m. Motion passed unanimously.

APPROVED_____

ATTESTED_____

Special Meeting

Lester Creek Access Road Improvement Contract

August 26, 2022

1:00 p.m.

HYBRID MEETING- The Special meeting was called to order at 1:00 p.m. by Mayor Willey. C.M. Dodd, C.M. Speer, C.M. McRoberts, C.M. Nichols, C.M. Milanowski, Clerk/Treasurer Oster, and Mayor Willey were present. Attorney Unzelman was absent. There were no citizens present.

A motion was made by C.M. Milanowski and seconded by C.M. Dodd to award the contract to Swofford Excavating, LLC for the Lester Creek Access Road Improvement. Motion passed unanimously.

A motion was made by C.M. Speer and seconded by C.M. Nichols to adjourn the meeting at 1:05 p.m. Motion passed unanimously.

APPROVED_____

ATTESTED_____

Council Meeting

August 16, 2022

6:00 p.m.

HYBRID MEETING- The regular meeting was called to order at 6:00 p.m. by Mayor Willey. C.M. Dodd, C.M. Milanowski, C.M. Speer, C.M. McRoberts, Mayor Willey, and Clerk/Treasurer Oster were present. C.M. Nichols and Attorney Unzelman were absent. There were 12 citizens present.

A motion was made by C.M. Milanowski and seconded by C.M. Speer to approve the agenda. Motion passed unanimously.

A motion was made by C.M. Speer and seconded by C.M. Dodd to approve the minutes of the previous meeting. Motion passed unanimously.

A motion was made by C.M. Milanowski and seconded by C.M. McRoberts to approve Blanket Voucher #202216 for Claim #'s 20623-20636 in the amount of $15,441.97 and Payroll #'s 20622 in the amount of $1,000.00 for a Grand Total of $16,441.97. Motion passed unanimously.

A motion was made by C.M. Dodd to approve the purchase orders for a water line pinch off tool through USA Bluebook in the amount of $320.95 plus tax & shipping, Vision Forms order for Clerk receipts and Claim Voucher forms in the amount of $627.89 plus tax & shipping, and the removal of a hawthorn tree on Washington Street in the amount of $539.00. Motion passed unanimously.

There were no utility bill adjustments

NEW BUSINESS

PRESENTATION- Fire Chief Miles Burmeister addressed the council about a formal complaint that was filed regarding the ambulance service through Fire District #11. The department needs to have at least 4 daytime EMTs to continue with the service. The department will be looking to run a levy to help raise funds for the EMS service moving forward. The Department is holding a community meeting at Lewis County Fire District #11 on August 22, 2022 at 6:30 p.m. and is encouraging citizens to attend.

A motion was made by C.M. Dodd and seconded by C.M. McRoberts to authorize the mayor to sign the 2022-2023 On-Call Engineer Contract. Motion passed unanimously.

CITIZEN INPUT

Jenn Selle addressed concerns regarding speeding on 4th avenue and children crossing the road. She asked to put caution children at play signs up along the roadway. Mayor Willey and the Town Council had no objections, but suggested they be placed on private property and not in the Hwy 6 right-of-way. We are hoping to have police coverage soon to help reduce speeding.

COUNCIL TIME

C.M. McRoberts is supportive of ideas on how to reduce speed in Pe Ell and is very concerned about the loss of EMS in Pe Ell.

C.M. Speer asks people to be more respectful of their fellow community members

C.M. Milanowski has noticed children riding on motorized scooters and bikes in the city streets or on sidewalks which causes a safety issue for children and motorists.

Mayor Willey thanked Fire Chief Burmeister and members of Fire District #11 for attending and is hopeful that they will get people to respond to their need.

ADJOURN

A motion was made by C.M. Dodd and seconded by C.M. Speer to adjourn the meeting at 6:25 p.m. Motion passed unanimously.

APPROVED _____

ATTESTED _____

Council Meeting

August 2, 2022

6:00 p.m.

HYBRID MEETING- The regular meeting was called to order at 6:00 p.m. by Mayor Willey. C.M. Dodd, C.M. Speer, C.M. Milanowski, C.M. Nichols, C.M. McRoberts, Mayor Willey, Clerk/Treasurer Oster, and Attorney Unzelman were present. There was 1 citizen present.

A motion was made by C.M. Nichols and seconded by C.M. Speer to approve the agenda. Motion passed unanimously.

A motion was made by C.M. Milanowski and seconded by C.M. Speer to approve the minutes from the regular meeting on July 19, 2022 and the Special Meeting on July 14, 2022. Motion passed unanimously.

A motion was made by C.M. Speer and seconded by C.M. Dodd to approve Blanket Voucher #202215 for Claim #'s 20604-20621 in the amount of $74542.14 and Payroll #'s 20595-20603 in the amount of $11,494.36 for a Grand Total of $86,036.50. motion passed unanimously.

There were no purchase orders

A motion was made by C.M. Dodd and seconded by C.M. McRoberts to approve the Utility Bill Adjustments for Acct #1537 a refund of $269.34 for overpayment on final bill and Acct #1282 credit of $79.50 for change in billing. Motion passed unanimously.

NEW BUSINESS

PUBLIC HEARING- The Public Hearing was called to order at 6:03 p.m. Steven Ellis asked if Washington street was on the list and if not, needs to be addressed. Mayor Willey stated it was not, the streets listed are based on scoring by our engineering firm. There were no additional questions or comments. The Public Hearing was closed at 6:06 p.m.

A motion was made by C.M. Nichols and seconded by C.M. McRoberts to pass Resolution #267- 6 Year TIP. Motion passed unanimously.

A motion was made by C.M. Dodd and seconded by C.M. Milanowski to select Gray & Osborne for our On-Call engineering firm for 2022-2023. Motion passed unanimously.

A motion was made by C.M. Dodd and seconded by C.M. Speer to approve the contract amendment with Gray & Osborne for the Eastside Water Main project. Motion passed unanimously.

A motion was made by C.M. Dodd and seconded by McRoberts to approve the Low-income/Senior Discount Renewals for the accounts that still qualify. Motion passed unanimously.

A motion was made by C.M. Dodd and seconded by C.M. Milanowski to award the Eastside water main construction contract to Confederated Construction Company. Motion passed unanimously.

COUNCIL TIME

C.M. Nichols thanked everyone for their hard work.

C.M. Speer is continuing to keep C.M. Milanowski and Cindy Willey in their prayers.

Clerk/Treasurer Oster stated that Town Hall will be closed August 18 & 19.

Mayor Willey thanked everyone for the prayers and well wishes.

ADJOURN

A motion was made by C.M. Speer and seconded by C.M. Nichols to adjourn the meeting at 6:19 p.m.

APPROVED _____

ATTESTED _____

Council Meeting
7/19/2022
6:00 p.m.

HYBRID MEETING- The regular meeting was called to order at 6:00 p.m. by Mayor Willey. C.M. Speer, C.M. McRoberts, C.M. Nichols, C.M. Milanowski, Mayor Willey, and Clerk/Treasurer Oster were present. C.M. Dodd and Attorney Unzelman were absent. There were 3 citizens present.

A motion was made by C.M. Milanowski and seconded by C.M. Nichols to approve the agenda with the addition of .09 grant application to new business. Motion passed unanimously.

A motion was made by C.M. Speer and seconded by C.M. Nichols to approve the minutes from the regular meeting on July 5, 2022 and the Special Meeting on July 14, 2022. Motion passed unanimously.

A motion was made by C.M. Speer and seconded by C.M. Nichols to approve Blanket Voucher #202214 for Claim #'s 20573 and 20575-20594 in the amount of $23658.28 and Payroll #'s 20572 & 20574 in the amount of $4020.43 for a Grand total of $27,678.71. Motion passed unanimously.

A motion was made by C.M. Milanowski and seconded by C.M. Nichols to approve the Utility bill adjustment of Acct# 1585 a refund in the amount of $21.72 for overpayment on the final bill. Motion passed unanimously.

NEW BUSINESS

Clerk/Treasurer Oster notified the Council that due to our current staffing shortage; existing employees are attempting to follow procedures outlined in the Water/Sewer Ordinance, but have been unable to fully comply with the times given for billing and shut-offs. Staff will make all necessary steps to comply with all procedures outlined in ordinances to the best of their ability.

A motion was made by C.M. Nichols and seconded by C.M. Speer to authorize the Mayor to sign the grant agreement for .09 fund from Lewis County Economic Alliance and the Board of County Commissioners.

COUNCIL TIME

C.M. Nichols thanked the existing employees for their hard work during the staffing shortage. He also noticed that the front door of Town Hall needs to be repaired.

C.M. Milanowski stated the glass bin needs to be picked up and wished Cindy Willey get well wishes.

C.M. Speer stated that volunteers would like to paint and decorate the jail.

C.M. McRoberts asked the status of the Police contract. Mayor Willey stated that the contract isn't finalized yest, but the proposed start date is August 1, 2022.

Mayor Willey thanked everyone for the get well wishes for Cindy.

ADJOURN

A motion was made by C.M. Speer and seconded by C.M. Nichols to adjourn the meeting at 6:14 p.m. Motion passed unanimously.

APPROVED Jan Willey

ATTESTED Tina Oster

Special Meeting

Wastewater Operator Contract, Part-time Maintenance Position, and Employee Salaries

7/14/2022

2:00 p.m.

HYBRID MEETING- The Special Meeting was called to order at 2:00 p.m. by Mayor Willey. C.M. Dodd, C.M. Speer, C.M. McRoberts, C.M. Nichols, C.M. Milanowski, Mayor Willey, and Clerk/Treasurer Oster were present. No citizens were present.

A motion was made by C.M. Dodd and seconded by C.M. McRoberts to approve a wage increase for Utility Maintenance Ryan Webster to the union wage step of $3250/mo. and includes the increase for passing the WWTP level 1 exam, a wage increase for Clerk/Treasurer Oster of $2/hr, and hiring a part-time maintenance position at $16.00/ hr for up to 32 hours per week. Motion passed unanimously.

A motion was made by C.M. Nichols and seconded by C.M. Dodd to allow the mayor to sign an updated contract with RTS Environmental which will now include oversight of the WWTP for an additional $1000.00 per month until a qualified operator is hired. Motion passed unanimously.

A motion was made by C.M. Milanowski and seconded by C.M. Dodd to adjourn the Special Meeting at 2:16 p.m. Motion passed unanimously

APPROVED_____

ATTESTED_____

Council Meeting

July 5, 2022

6:00 p.m.

HYBRID MEETING- The regular meeting was called to order at 6:00 p.m. by Mayor Willey. C.M. Nichols, C.M. Dodd, C.M. McRoberts, C.M. Speer, and Mayor Willey were present. C.M. Milanowski, Clerk/Treasurer Oster, and Attorney Unzelman were absent.

A motion was made by C.M. Nichols and seconded by C.M. Speer to approve the agenda. Motion passed unanimously.

A motion was made by C.M. Dodd and seconded by C.M. Nichols to approve the minutes. Motion passed unanimously.

A motion was made by C.M. Nichols and seconded by C.M. Dodd to approve Blanket Voucher #202213 for Claim #20552 and 20562-20571 in the amount of $19,563.78 and Payroll #'s 20553-20561 in the amount of $14,888.98 for a Grand Total of $34,452.76. Motion passed unanimously.

There were no utility bill adjustments

There were no purchase orders

Presentation

Scott Boettcher from the Chehalis River Basin Flood Authority gave a presentation to the council.

NEW BUSINESS

A motion was made by C.M. Nichols and seconded by C.M. McRoberts to allow Mayor Willey to sign the updated contract with Morton regarding police services. Motion passed unanimously.

COUNCIL TIME

C.M. Nichols thanked everyone for a wonderful 4th of July.

C.M. McRoberts asked about local Native Reservations and thanked everyone for their hard work from washing streets to the parade and fireworks.

ADJOURN

A motion was made by C.M. Speer and seconded by C.M. Nichols to adjourn the meeting at 6:49 p.m. Motion passed unanimously.

APPROVED Tai Willey

ATTESTED Sheila Oster

Council Meeting

6/21/2022

6:00 p.m.

HYBRID MEETING- The regular meeting was called to order at 6:00 p.m. by Mayor Willey. C.M. Nichols, C.M. Milanowski, C.M. McRoberts, C.M. Speer, Mayor Willey, and Clerk/Treasurer Oster were present. C.M. Dodd and Attorney Unzelman were absent. There were 2 citizens present.

A motion was made by C.M. Nichols and seconded by C.M. Speer to approve the agenda. Motion passed unanimously.

A motion was made by C.M. Milanowski and seconded by C.M. McRoberts to approve the minutes from the previous meeting. Motion passed unanimously.

A motion was made by C.M. Speer and seconded by C.M. Nichols to approve Blanket Voucher #202212 for Claim #20541-20542 and 20545-20551 in the amount of $10,536.23 and Payroll #20543-20544 in the amount of $3000.00 for a Grand Total of $13,536.23. Motion passed unanimously.

A motion was made by C.M. Speer and seconded by C.M. Milanowski to approve the purchase orders for miscellaneous water leak repair parts up to $1000 and testing supplies for the Water Treatment Plant from USA Bluebook in the amount of $967.86. Motion passed unanimously.

A motion was made by C.M. Speer and seconded by C.M. Nichols to approve the Utility Bill Adjustments for Acct #1362 in the amount of $30.00 waiving the late fee, Acct #1617 waiving overage and late fee in the amount of $ 510.00 due to a leak in the service line, and Acct# 1122 Refund of $188.54 for overpayment on the final bill. Motion passed unanimously.

OLD BUSINESS

A motion was made by C.M. McRoberts and seconded by C.M. Milanowski to enter into the new Union Contract/Collective Bargaining Agreement with the stipulation of the Marshal being stricken as previously agreed. Motion passed unanimously.

NEW BUSINESS

A motion was made by C.M. Milanowski and seconded by C.M. Speer to appoint C.M. Dodd as Mayor Pro-tem. Motion passed unanimously.

A motion was made by C.M. Speer and seconded by C.M. Nichols to approve the additional cost quoted by Lewis County Public Works for striping of 3rd street from Pe Ell Ave to city limits. Motion passed unanimously.

COUNCIL TIME

Jennifer Holland from the 4th of July committee gave an update on the planned festivities for the 4th of July and thanked the Town of Pe Ell for their donation.

COUNCIL TIME

C.M. Nichols thanked everyone who helped with Spring Clean-up.

C.M. Milanowski thanked Jennifer Holland for all her hard work with the 4th of July Festivities.

C.M. Speer is happy that summer has arrived.

C.M. McRoberts asked when the Morton city council would meet regarding the police contract. Clerk/treasurer Oster stated it would be Monday, June 27th.

Clerk/Treasurer Oster reminded the council that Town Hall will be closed July 1-10.

Mayor Willey stated that he is excited summer is here, thanked Jennifer Holland for all her hard work and the kids did a great job cleaning the streets.

ADJOURN

A motion was made by C.M. Speer and seconded by Nichols to adjourn at 6:16 p.m. Motion passed unanimously.

APPROVED _____

ATTESTED _____

Council Meeting

June 7, 2022

6:00 p.m.

HYBRID MEETING- The regular meeting was called to order at 6:00 p.m. by Mayor Willey. C.M. Dodd, C.M. Speer, C.M. McRoberts, C.M. Nichols, C.M. Milanowski, Mayor Willey, Clerk/Treasurer Oster, and Attorney Unzelman were present. Sheriff Snaza and Morton Police Chief Morningstar were present. There were 8 citizens present.

A motion was made by C.M. Milanowski and seconded by C.M. Nichols to approve the agenda. Motion passed unanimously.

A motion was made by C.M. McRoberts and seconded by C.M. Dodd to approve the minutes from the regularly scheduled meeting on 5/17/2022 and the Special Meeting- Public Hearing for a Variance application on 5/24/2022. Motion passed unanimously.

A motion was made by C.M. Milanowski and seconded by C.M. Speer to approve the corrections to Blanket Voucher #202209 that reflect payroll corrections voiding Claim #'s 20474 and 20476 and the issue of Claim #20510 for a new Claim amount of $23,526.91 and new Grand Total of $38,749.29 and for Blanket Voucher #202210 for Claim #'s 20507-20509 and 20520-20540 in the amount of $24,333.17 and Payroll #'s 20511-20519 in the amount of $39,342.46 for a Grand Total of $37,342.46. Motion passed unanimously.

A motion was made by C.M. Dodd and seconded by C.M. Nichols to approve the purchase order for new forklift tires in the amount of $309.27. Motion passed unanimously.

A motion was made by C.M. Dodd and seconded by C.M. Nichols to approve the utility bill adjustments for Acct# 1062 to waive overage in the amount of $3708.00 for a leak in the service line and Acct# 1567 for a refund of $8.69 for overpayment on Final Bill. Motion passed unanimously.

NEW BUSINESS

Council went into Executive Session at 6:04 p.m. with legal counsel to discuss a matter of potential litigation for 5 minutes and will return at 6:09 p.m. Council returned at 6:09 p.m. with no decision made.

A motion was made by C.M. Dodd and seconded by C.M. Speer to table the decision on the Union Contract. Motion passed unanimously.

A motion was made by C.M. Dodd and seconded by C.M. Speer to approve the Main St. Variance application. Motion passed unanimously.

A motion was made by C.M. Dodd and seconded by C.M. McRoberts to enter into an interlocal agreement with the City of Morton for police services. Motion passed unanimously.

A motion was made by C.M. Speer and seconded by C.M. Dodd to allocate $500.00 to the 4th of July committee for the 4th of July community festivities. Motion passed unanimously.

A motion was made by C.M. Nichols and seconded by C.M. Speer to accept the bid from Lewis County Public Works to chip seal 5th Avenue and 6th avenue from 3rd street to dead end, 7th avenue from Main St to 2nd street, and street striping on Pe Ell Ave. Motion passed unanimously.

A motion was made by C.M. Nichols and seconded by C.M. Speer to sign the contract Amendment with Gray & Osborne for Lester Creek Access. Motion passed unanimously.

COUNCIL TIME

C.M. Milanowski noted that the flags on Main Street look nice and reminded everyone of Spring Clean-up on Saturday.

C.M. Dodd inquired about ATV wheeled access with Chief Morningstar and Sheriff Snaza. They both support the idea on this end of the county.

C.M. Speer thanked the Pe Ell Sun and Eddi Nelson for the flowers in the barrels on Main Street. She also noted that Lee Montgomery will have kids to clean Main Street on June 25th with the Fire department spraying them down after.

Clerk/Treasurer Oster notified the council that Town Hall will be closed July 1-10 anyone needing assistance during that time will need to contact Mayor Willey.

ADJOURN

A motion was made by C.M. Nichols and seconded by C.M. Speer to adjourn the meeting at 6:49 p.m. Motion passed unanimously.

APPROVED_____

ATTESTED_____

Special Meeting

Public Hearing- Variance 0 Main St.

May 24, 2022

6:00 p.m.

HYBRID MEETING- The Special Meeting was called to order by Mayor Willey at 6:00 p.m. C.M. Nichols, C.M. Speer, C.M. Milanowski, C.M. McRoberts (remote), Mayor Willey, and Clerk/Treasurer Oster were present. C.M. Dodd and Attorney Unzelman were absent.

Public Hearing was opened at 6:00 p.m.

James Elliott Jr. and Carolyn Elliott expressed concerns about the property owner maintaining the grounds and the increase of traffic.

C.M. Speer requested that there be a privacy fence along the rear of the property due to the reduction of setback to allow for privacy on the residence next door.

There were no other questions or comments

A motion was made by C.M. Speer and seconded by C.M. Milanowski to adjourn the meeting at 6:29 p.m. Motion passed unanimously.

APPROVED_____

ATTESTED_____

Council Meeting

May 17, 2022

6:00 p.m.

HYBRID MEETING- The regular meeting was called to order at 6:00 p.m. by Mayor Willey. C.M. Nichols, C.M. McRoberts, C.M. Milanowski (remote), Mayor Willey, Clerk/Treasurer Oster, and Attorney Unzelman were present. C.M. Dodd and C.M. Speer were absent. There were 2 citizens present.

A motion was made by C.M. McRoberts and seconded by C.M. Nichols to approve the agenda. Motion passed unanimously.

A motion was made by C.M. Milanowski and seconded by C.M. Nichols to approve the minutes from the previous meeting. Motion passed unanimously.

A motion was made by C.M. Nichols and seconded by C.M. McRoberts to approve Blanket Voucher #202210 for Claim #'s 20491-20506 in the amount of $44,331.84 and Payroll #'s 20488-20490 in the amount of $3,000.00 for a Grand Total of $47,331.84. Motion passed unanimously.

A motion was made by C.M. Milanowski and seconded by C.M. McRoberts to approve the purchase orders for a new clerk desk in the amount of $914.29 including estimated sales tax from Amazon and new meter locks with keys for $1414.43 including estimated shipping and sales tax. Motion passed unanimously.

A motion was made by C.M. Milanowski and seconded by C.M. Nichols to approve the Utility bill adjustments for Acct# 1271 in the amount of $204.18 for a refund on overpayment of final bill and Acct# 1510.1 in the amount of $304.11 for a refund on overpayment of final bill. Motion passed unanimously.

OLD BUSINESS

There was no old business

NEW BUSINESS

A motion was made by C.M. McRoberts and seconded by C.M. Nichols to opt-in to the new program through Dept. of Commerce for utility arrearages. Motion passed unanimously.

A motion was made by C.M. Milanowski and seconded by C.M. McRoberts to authorize the attorney to negotiate a contract with the Morton Police Dept. for police coverage in Pe Ell. Motion passed unanimously.

ADJOURN

A motion was made by C.M. Nichols and seconded by C.M. McRoberts to adjourn the meeting at 6:46 p.m. Motion passed unanimously.

APPROVED_____

ATTESTED_____

Council Meeting

May 3, 2022

6:00 p.m.

HYBRID MEETING- The regular meeting was called to order at 6:00 p.m. by Mayor Willey. C.M. Dodd, C.M. Speer, C.M. McRoberts, C.M. Nichols, C.M. Milanowski, Mayor Willey, Clerk/Treasurer Oster, and Attorney Unzelman (Remote) were present. There were 7 citizens present.

A motion was made by C.M. Milanowski and seconded by C.M. Dodd to approve the agenda with the additions to New Business of a 4th of July presentation from Jennifer Holland and setting a Public Hearing on a Variance application for 0 Main St. (corner of 6th Ave. and Main St.). Motion passed unanimously.

A motion was made by C.M. Speer and seconded by C.M. Nichols to approve the minutes from the previous meeting. Motion passed unanimously.

A motion was made by C.M. Milanowski and seconded by C.M. Speer to approve Blanket Voucher #202209 for Claim #'s 20462, 20472-20475, and 20477-20487 in the amount of $23,868.27 and Payroll #'s 20463-20471 in the amount of $15,222.38 for a Grand Total of $39,090.65. Motion passed unanimously.

There were no purchase orders.

There were no utility bill adjustments.

OLD BUSINESS

There was no old business

NEW BUSINESS

A motion was made by C.M. Speer and seconded by C.M. Dodd to order 2 40-yard dumpsters for Spring Clean-up on June 11, 2022. Motion passed unanimously.

There were no questions on the Water System Analysis. C.M. Nichols stated it was a very thorough report. No action was taken.

A motion was made by C.M. Dodd and seconded by C.M. Speer to confirm the appointment of Steven Ellis to the Planning Commission. Motion passed unanimously.

Jen Holland gave an update on the 4th of July festivities. Title Guaranty is making a banner to raise funds for the 4th of July, $150 will get your name on the banner, they believe this will raise over $8000 for fireworks. Jen asked if the Town would donate and possibly ask Weyerhaeuser to contribute as well. Volunteers are needed to help with the parade and traffic control. Sheriff Snaza will be holding a rally at the Pe Ell Pub on May 21st from 9 a.m.-11 a.m.

A motion was made by C.M. Dodd and seconded by C.M. Nichols to set a Public Hearing for May 24, 2022 at 6:00 p.m. regarding the Variance application for 0 Main St. (corner of 6th Ave. and Main St.). Motion passed unanimously.

CITIZEN INPUT

Sharon Smith, regional manager, for Valley View wanted to make sure that citizens are aware that their provider at the Pe Ell location is leaving by the end of May and they are actively looking for a new provider. Valley View understands the need for a clinic in Pe Ell and is working very hard to fill the position.

Adam Dodd asked if the city is still working on a contract with the Sheriff's dept. Mayor Willey stated we are still on a month-to-month basis and no other decisions have been made.

COUNCIL TIME

C.M. Speer stated the Fire Dept. is willing to wash down Main St. in preparation of the 4th of July as long as they aren't charged for water and the street can possibly be closed down. Clerk/Treasurer Oster stated they will not be charged for water and Mayor Willey said he doesn't see a problem with shutting down Main St. The Bonnie Project is planning to clean headstones prior to Memorial Day and would like the water on at the cemetery near the school.

Clerk/Treasurer Oster notified the council that water shut-offs were scheduled for today May 3, 2022, but due to a considerable about of phone issues all around Town last week, shut-offs have been pushed back a couple of days. Town Hall was unable to make or receive phone calls and the credit/debit card machine couldn't dial out.

Mayor Willey state to make sure when mowing your yard to clean up grass that is blown onto sidewalks and streets. This can create a safety hazard for pedestrians, bicyclists, and motorcyclists.

ADJOURN

A motion was made by C.M. Nichols and seconded by C.M. Speer to adjourn the meeting at 6:25 p.m. Motion passed unanimously.

APPROVED_____

ATTESTED_____

Council Meeting

4/19/2022

6:00 p.m.

HYBRID MEETING- The regular meeting was called to order at 6:00 p.m. by Mayor Willey. C.M. Nichols, C.M. Milanowski, C.M. McRoberts, C.M. Dodd, C.M. Speer, Mayor Willey, Clerk/Treasurer Oster, and Attorney Unzelman (remote) were present. There were 2 citizens present.

A motion was made by C.M. Nichols and seconded by C.M. Milanowski to approve the agenda. Motion passed unanimously.

A motion was made by C.M. Milanowski and seconded by C.M. Speer to approve the minutes from the regular meeting on 4/5/2022 and Chris Rd/Water-Sewer Workshop on 4/12/2022. Motion passed unanimously.

A motion was made by C.M. Nichols and seconded by C.M. Speer to approve Blanket Voucher #202208 for Claim #'s 20448-20450 & 20453-20461 in the amount of $30,911.55 and Payroll #'s 20451-20452 in the amount of $3,000.00 for a Grand Total of $33,911.55. Motion passed unanimously.

A motion was made by C.M. Dodd and seconded by C.M. McRoberts to approve the purchase order for a utility trailer with materials to transport the zero-turn mower for $781.19 from Harbor Freight. Motion passed unanimously.

OLD BUSINESS

A motion was made by C.M. Dodd and seconded by C.M. Milanowski to purchase safety shirts from Wahl Creations in the amount of $649.20. Motion passed unanimously.

A motion was made by C.M. Speer and C.M. Nichols to have the Clerk and Attorney work on the Water/Sewer Amendments to reflect the change of balances less than $30 will not be charged late fees and once per year late fee waiver if requested by an account holder with payment or payment arrangements within 5 business days. Motion passed unanimously.

A motion was made by C.M. Nichols and seconded by C.M. Speer to accept the dedication of Chris Road. Motion passed unanimously.

NEW BUSINESS

CITIZEN INPUT

Steven Ellis asked about the French Drain on Washington street. Mayor Willey stated he has spoken with Gray & Osborne and Lewis County Public Works, it has been determined that the road will need to be reconstructed to mitigate water runoff from the hill, a French drain will not mitigate the current issue.

COUNCIL TIME

C.M. McRoberts stated there is a current issue of a homeless encampment at the end of Central Ave. Attorney Unzelman and Clerk/Treasurer Oster will look into possible remedies.

C.M. Speer thanked the community for the outpour of love and support to the single mother of 4 kids who lost their home to fire on Monday.

Mayor Willey noted that he has communicated with the county about improving 5th, 6th, and 7th Ave, he was given a quote of approximately $14000 to make the necessary improvements to those streets. Currently, there is $7000 available from Lewis County and the remainder will be the responsibility of the Town. A motion was made by C.M. Dodd and seconded by C.M. Milanowski to move forward with these projects with a formal agenda item in the future. Motion passed unanimously.

Clerk/Treasurer Oster reminded the council that Town Hall will be closed Friday 4/22/2022.

ADJOURN

A motion was made by C.M. Speer and seconded by C.M. McRoberts to adjourn the meeting at 6:38 p.m. Motion passed unanimously.

APPROVED_____

ATTESTED_____

Chris Road & Water/Sewer Workshop

4/12/2022

6:00 p.m.

HYBRID MEETING-The Workshop was called to order by Mayor Willey at 6:00 p.m. C.M. Dodd, C.M. Speer, C.M. Nichols, C.M. Milanowski, C.M. McRoberts, Mayor Willey, and Clerk/Treasurer Oster were present. Attorney Unzelman was absent. There was 1 citizen present.

Council discussed with Eric Noah & Mike Johnson from Gray & Osborne about the construction of Chris Road. It was the recommendation of Gray & Osborne to obtain any documentation possible about the construction and testing of the private road to compare to as-builts that were sent by the property owner. C.M. Nichols mentioned that core samples may be required to test for proper construction. No decision was made.

Council discussed the possibility of changing the amount on billing that will incur a late fee from $5.00 to $30.00. Council also considered the possibility of a once-a-year late fee grace period that would allow for a late fee to be waived. Also discussed was some clarification regarding wording to stay current with state law. No decision was made.

A motion was made by C.M. Speer and seconded by C.M. Milanowski to adjourn the meeting at 6:57 p.m. Motion passed unanimously.

APPROVED_____

ATTESTED_____

Council Meeting

April 5, 2022

6:00 p.m.

HYBRID MEETING- The regular meeting was called to order at 6:00 p.m. by Mayor Willey. C.M. Milanowski, C.M. Nichols, C.M. Speer, C.M. McRoberts, Mayor Willey, Clerk/Treasurer Oster, and Attorney Unzelman (remote) were present. C.M. Dodd was absent. There were 3 citizens present.

A motion was made by C.M. Nichols and seconded by C.M. Speer to approve the agenda. Motion passed unanimously.

A motion was made by C.M. Milanowski and seconded by C.M. Speer to approve the minutes from the previous meeting. Motion passed unanimously.

A motion was made by C.M. Speer and seconded by C.M. Milanowski to approve Blanket Voucher #202207 for Claim #'s 20421-20447 in the amount of $28,328.88 and Payroll #'s 20412-20420 in the amount of $15,202.13 for a Grand Total of $43,531.01. Motion passed unanimously.

A motion was made by C.M. Speer and seconded by C.M. Milanowski to approve the purchase orders for Water Treatment Plant SCADA repair for up to 2 days by Advanced Electric, tires for the F-150 at Les Schwab for $1484, WTP Effluent meter internal repair for $2572.00, and windshield replacement for the F-150 by NOVUS for $356.46. Motion passed unanimously.

A motion was made by C.M. Nichols and seconded by C.M. Speer to approve the Utility Bill Adjustments for Acct# 1301 refund of $26.06 for overpayment on the final bill, Acct# 1395 Waive overage in the amount of $900.00 for a leak in the service line, Acct# 1652 refund of $60.81 for overpayment on the final bill, Acct# 1524.3 refund of $0.45 for overpayment on the final bill, and Acct# 1201.1 Waive overage in the amount of $588.00 for a leak in the service line. Motion passed unanimously.

OLD BUSINESS

A motion was made by C.M. Nichols and seconded by C.M. Speer to table the decision on safety clothing until C.M. Dodd has returned. Motion passed unanimously.

NEW BUSINESS

A motion was made by C.M. Speer and seconded by C.M. Nichols to set a Workshop for April 12, 2022 @ 6:00 p.m. to discuss the Chris Road dedication with the Town's engineering firm. Motion passed unanimously.

A motion was made by C.M. Speer and seconded by C.M. McRoberts to allocate all ARPA funds that are received to repairing the road to the Lester Creek intake. Motion passed unanimously.

A motion was made by C.M. Nichols and seconded by C.M. Milanowski to set a Water/Sewer Workshop for April 12, 2022, at 6:00 p.m. this will create a combined meeting with the Chris Road Workshop. Motion passed unanimously.

A motion was made by C.M. Speer and seconded by C.M. Nichols to table the purchase of an electric mower and trimmer until a replacement is needed for our current equipment. Motion passed unanimously.

CITIZEN INPUT

Ray Ann Stull asked if the Farmers Market can still make use of 7th Avenue although the ACC is no longer involved. Mayor Willey and the Town Council had no issue with the use of the street for the farmer's market.

Mike Senko asked if he would be able to volunteer his time to clean Town Hall rather than being paid. Attorney Unzelman didn't see an issue but needed to be discussed further at a later date. He asked if the blackberry vines council be cleaned off of Vine street. He also inquired about assistance finding property lines or if a surveyor would be needed. Clerk/Treasurer Oster recommended using a surveyor or using a metal detector to locate the metal rods if an approximate location of a property corner is known.

Steven Ellis asked if the Town was going to be installing a French drain on Washington street. Mayor Willey will speak with the utility crew about this.

COUNCIL TIME

C.M. Nichols said the SkillsUSA project that was completed at the entrance coming into Town looks good. Clerk/Treasurer Oster notified the council that the kids placed 1st in state for this project.

C.M. Milanowski gave a belated birthday to C.M. McRoberts and his wife Vicki.

C.M. McRoberts asked about how long the businesses along Main Street have been closed, he was notified that it has been at least 10-25 years. He also asked about the status of Igor and the barbershop next to the Post Office. Clerk/Treasurer Oster stated the majority of the project has been on hold since the beginning of the pandemic.

C.M. Speer is starting to clean up Sunnyside park by removing some debris and getting it hauled out. She envisions seeing some concrete picnic tables and possible frisbee golf in the future.

Clerk/Treasurer Oster stated that Town Hall will be closed Friday, April 8, and Friday, April 22.

ADJOURN

A motion was made by C.M. Speer and seconded by C.M. Nichols to adjourn the meeting at 6:51 p.m. Motion passed unanimously.

APPROVED _____

ATTESTED _____

Council Meeting
3/15/2022
6:00 p.m.

HYBRID MEETING- The regular meeting was called to order at 6:00 p.m. by Mayor Willey. C.M. Dodd, C.M. Milanowski, C.M. Nichols, C.M. Speer, C.M. McRoberts, Mayor Willey, Clerk/Treasurer Oster, and Attorney Unzelman were present. There were 3 citizens present.

A motion was made by C.M. Speer and seconded by C.M. Milanowski to approve the agenda. Motion passed unanimously.

A motion was made by C.M. Milanowski and seconded by C.M. Speer to approve the minutes from the previous meeting. Motion passed unanimously.

A motion was made by C.M. Dodd and seconded by C.M. Nichols to approve Blanket Voucher #202206 for Claim #'s 20395 and 20398-20411 in the amount of $56,982.58 and Payroll #'s 20396-20397 in the amount of $3,000.00 for Grand Total of $59,982.58. It was also noted that Check# 20387 from Blanket Voucher #202205 was voided for an incorrect amount and reissued under the new voucher. Motion passed unanimously.

There were no purchase orders

A motion was made by C.M. Dodd and seconded by C.M. Milanowski to approve the Utility Bill adjustment for Acct# 1656 for waiving a $30.00 late fee due to an address error. Acct# 1395 was not approved and the leak repair must be inspected prior to resubmitting. Motion passed unanimously.

NEW BUSINESS

Council went into Executive Session at 6:07 p.m. with legal counsel to discuss a matter of potential legal risk for 20 minutes and will return at 6:27 p.m. Council returned at 6:27 p.m. with no decision reached.

A motion was made by C.M. Dodd and seconded by C.M. Speer to approve a $75.00 per month raise for Ryan Webster after passing his Water Distribution Manager test. Motion passed unanimously.

A motion was made by C.M. Dodd and seconded by C.M. McRoberts to table the decision regarding the purchase of an electric mower and trimmer until the next meeting to allow C.M. Speer to gather more information. Motion passed unanimously.

CITIZEN INPUT

A citizen expressed concerns regarding construction activity on Washington Street. The citizen was informed that no building permits have been authorized and that water/sewer connection fees have been paid.

COUNCIL TIME

C.M. Speer notified the council that the Bonnie Project will be working at Memorial Park this Saturday, March 12, 2022.

C.M. Milanowski thanked the Mayor for getting the trailer removed from the property across from Town Hall.

ADJOURN

A motion was made by C.M. Speer and seconded by C.M. McRoberts to adjourn the meeting at 6:57 p.m. Motion passed unanimously.

APPROVED _____

ATTESTED _____

Council Meeting

March 1, 2022

6:00 p.m.

HYBRID MEETING- The regular meeting was called to order at 6:00 p.m. by Mayor Willey. C.M. Dodd, C.M. Speer, C.M. Nichols, C.M. Milanowski, C.M. McRoberts, Mayor Willey, and Clerk/Treasurer Oster were present. There was 1 citizen present.

A motion was made by C.M. Nichols and seconded by C.M. Dodd to approve the agenda. Motion passed unanimously.

A motion was made by C.M. McRoberts and seconded by C.M. Milanowski to approve the minutes from the previous meeting and the Special Meeting on 2/10/2022. Motion passed unanimously.

A motion was made by C.M. Milanowski and seconded by C.M. Speer to approve Blanket Voucher #202205 for Claim #'s 20383-20394 in the amount of $22,330.46 and Payroll #'s 20374-20382 in the amount of $17,232.74 for a Grand Total of $39,563.20. Also, typo correction to Blanket Voucher #202204 to reflect the claim amount of $35,424.32. Motion passed unanimously.

A motion was made by C.M. Nichols and seconded by C.M. Speer to approve the purchase orders for $311.84 at USA Bluebook for turbidimeter calibration set and up to $1000.00 for the repair of the F-150 at McGregor Auto. Motion passed unanimously.

A motion was made by C.M. Dodd and seconded by C.M. Speer to approve the utility bill adjustments for Acct #1271 Waive $30.00 late fee and Acct# 1019 Waive $30.00 late fee. Acct # 1613 was denied waiving the $30.00 late fee. Motion passed unanimously.

OLD BUSINESS

NONE

NEW BUSINESS

C.M. Dodd addressed the council about looking into getting quotes on safety shirts with logos, boots, and other equipment that will be dealt with on a case-by-case basis.

C.M. Dodd asked the Mayor to be more available at Town Hall especially on busy days for the Clerk, such as billing and council meetings.

ADJOURN

A motion was made by C.M. Speer and seconded by C.M. Milanowski to adjourn at 6:32 p.m. Motion passed unanimously.

APPROVED _____

ATTESTED _____

Council Meeting

2/15/2022

6:00 p.m.

HYBRID MEETING- The regular meeting was called to order at 6:00 p.m. by Mayor Willey. C.M. Milanowski, C.M. Dodd, C.M. Speer, C.M. Nichols, C.M. McRoberts, Mayor Willey, Clerk/Treasurer Oster, Water/Sewer Superintendent Salice, and Attorney Unzelman were present. There were 2 citizens present.

A motion was made by C.M. Nichols and seconded by C.M. Milanowski to approve the agenda. Motion passed unanimously.

A motion was made by C.M. McRoberts and seconded by C.M. Speer to approve the minutes of the previous regular meeting. Motion passed unanimously.

A motion was made by C.M. Milanowski and seconded by C.M. Speer to approve Blanket Voucher #202204 for Claim #'s 20354, 20357-20373 in the amount of $35424.32 and Payroll #'s 20355-20356 in the amount of $1800.00 for a Grand Total of $37224.32. Motion passed unanimously.

A motion was made by C.M. Nichols and seconded by C.M. Speer to approve the purchase order in the amount of $493.89 for Utility billing forms from Vision and a quote for $2270.00 to service all the generators for WTP and WWTP. Motion passed unanimously.

There were no utility bill adjustments

OLD BUSINESS

NONE

NEW BUSINESS

A motion was made by C.M. Dodd and seconded by C.M. Speer to pass Resolution #266- Cancel Emergency Declaration. Motion passed unanimously.

A motion was made by C.M. Milanowski and seconded by C.M. Speer to authorize the Mayor to enter into a contract for a Water Treatment Plant Operator with a ½ payment of February. Motion passed unanimously.

CITIZEN INPUT

There were no comments

COUNCIL TIME

C.M. Milanowski wished Mayor Willey an early birthday. She also asked how the Town can implement the nuisance ordinance to get properties cleaned up. Attorney Unzelman stated it is a process that starts with letters to property owners.

C.M. Dodd questioned the purchase of safety gear over the $300 limit. He would like to have an agenda item for the next meeting on how the Town will supply safety equipment in the future.

C.M. Speer invited everyone to join the Bonnie Project on the 26th to help clean up Memorial Park and assist with Tree pruning.

Clerk/Treasurer Oster notified the council that the proposed date of June 4 for Spring Clean-up will not work for Lewis County, they have asked to change the date to June 11 so that all recycling programs will be available for citizens during the event.

ADJOURN

A motion was made by C.M. McRoberts and seconded by C.M. Speer to adjourn at 6:47 p.m. Motion passed unanimously.

APPROVED _____

ATTESTED _____

Special Meeting

Water Treatment Plant Operator

2/10/2022

11:00 a.m.

HYBRID MEETING- The Special Meeting was called to order at 11:00 a.m. by Mayor Willey. C.M. Milanowski, C.M. Dodd, C.M. Speer, C.M. McRoberts (remote), Mayor Willey, and Clerk/Treasurer Oster were present. C.M. Nichols was absent. There were no citizens.

A motion was made by C.M. Dodd and seconded by C.M. Milanowski to authorize the Mayor to enter into negotiations for a Water Treatment Plant Operator. Motion passed unanimously.

A motion was made by C.M. Speer and seconded by C.M. Milanowski to adjourn at 11:11 a.m. Motion passed unanimously.

APPROVED_____

ATTESTED_____

Council Meeting
February 1, 2022
6:00 p.m.

HYBRID MEETING- The regular meeting was called to order at 6:00 p.m. by Mayor Willey. C.M. McRoberts, C.M. Nichols, C.M. Speer, C.M. Milanowski, C.M. Dodd (remote), Mayor Willey (remote), Clerk/Treasurer Oster, and Water/Sewer Superintendent Salice were present. There were 4 citizens present. Attorney Unzelman was absent.

A motion was made by C.M. Nichols and seconded by C.M. Speer to approve the agenda. Motion passed unanimously.

A motion was made by C.M. Milanowski and seconded by C.M. Speer to approve the minutes from the previous meeting. Motion passed unanimously. (C.M. Nichols abstained due to absence at meeting)

A motion was made by C.M. Milanowski and seconded by C.M. McRoberts to approve Blanket Voucher #202203 for claim #'s 20327, 20337-20353 in the amount of $109,299.85 and Payroll #'s 20328-20336 in the amount of $18,478.38 for a Grand Total of $127,778.23. Motion passed unanimously.

There were no purchase orders

There were no utility bill adjustments

OLD BUSINESS

NONE

NEW BUSINESS

NONE

CITIZENS INPUT

NONE

COUNCIL TIME

C.M. Nichols stated that his monthly salary will be used to make a donation to the food bank or a scholarship fund on a semi-annual or annual basis.

C.M. Milanowski wishes everyone keeps well and that the groundhog does not see his shadow.

C.M. Speer stated that she is proud of the school kids for exercising their 1st Amendment rights regarding the mask mandate.

Water/Sewer Superintendent and Lynn Stewart of Evergreen Rural Water of Washington notified the council of completion of an Energy Study done on both treatment facilities. This report targeted some areas that will need to be upgraded in the future.

ADJOURN

A motion was made by C.M. Nichols and seconded by C.M. Speer to adjourn at 6:17 p.m. Motion passed unanimously.

APPROVED _____

ATTESTED _____

Council Meeting

1/18/2022

6:00 p.m.

HYBRID MEETING- The regular meeting was called to order at 6:00 p.m. by Mayor Willey. C.M. Dodd, C.M. Speer, C.M. Milanowski, C.M. McRoberts, Mayor Willey, and Clerk/Treasurer Oster were present. C.M. Nichols and Attorney Unzelman were absent. There was 1 citizen present.

A motion was made by C.M. Dodd and seconded by C.M. Speer to approve the agenda. Motion passed unanimously.

A motion was made by C.M. Milanowski and seconded by C.M. McRoberts to approve the minutes from the regular council meeting on 1/4/2022 and the Emergency Meeting on 1/7/2022. Motion passed unanimously.

A motion was made by C.M. Milanowski and seconded by C.M. Speer to approve the corrections for warrant #20301, addition of warrant #'s 20318-20320 for a new Claim amount of $32, 639.11 and new Grand Total of $ 49,530.38 on Blanket Voucher #202125 and approve Blanket Voucher #202202 for Claim #'s 20316 and 20321-20326 in the amount of $5,094.69 and Payroll #20317 in the amount of $1,000 for a Grand total of $6,094.69. Motion passed unanimously.

A motion was made by C.M. Dodd and seconded by C.M. Speer to approve the Utility Bill adjustment for Acct# 1263 refund in the amount of $4.34 for overpayment on Final Bill. Motion passed unanimously.

PRESENTATION

Mitchell Shook from Advanced Stream Broadband gave a presentation about the availability of grant opportunities for municipalities to invest in broadband infrastructure.

OLD BUSINESS

There was no old business

NEW BUSINESS

A motion was made by C.M. Dodd and seconded by C.M. Speer to pass Resolution #265-Water/Sewer Emergency for events on 1/7/2022. Motion passed unanimously.

CITIZEN INPUT

There was no citizen input

COUNCIL TIME

C.M. Milanowski asked about the progress of replacing street lights with LED, the Town has received a letter from PUD stating that they are planned to be replaced by end of summer.

C.M. Speer reminded citizens that the Yard Waste dumpster is not for trash. Mayor Willey cautioned that if it continues to be a problem, we may need to have it removed.

Clerk/Treasurer Oster wanted council to know that we need someone to clean Town Hall so please let Mayor Willey know if you have a person in mind. Also, a reminder to council and citizens that there is some confusion regarding late fees due to the expiration of the Governor's order. Late payments will not be brought before council unless there is a bank/ mail issue that caused the payment to be late. Council can consider developing a policy regarding consideration of waiving late fees if they desire.

ADJOURN

A motion was made by C.M. Dodd and seconded by C.M. Speer to adjourn the meeting at 6:38 p.m. Motion passed unanimously.

APPROVED _____

ATTESTED _____

Emergency Meeting

Water-Sewer Infrastructure

1/7/2022

11:00 a.m.

HYBRID MEETING- The emergency meeting was called to order at 11:00 a.m. by Mayor Willey. C.M. Dodd, C.M. Speer, C.M. Nichols, C.M. Milanowski (remote), Clerk/Treasurer Oster, Mayor Willey and Attorney Unzelman(remote) were present. C.M. McRoberts was absent. There were no citizens present.

Clerk/Treasurer Oster gave an update to the council regarding potential emergency impacts to our Water and Sewer infrastructure due to the large amount of rainfall, snow melt and flooding in our area. Mayor Willey has formally issued a state of emergency for the Town of Pe Ell regarding its water and sewer systems.

A motion was made by C.M. Milanowski and seconded by C.M. Nichols to authorize the Mayor to take the necessary steps and purchases to protect the water/sewer infrastructure under emergency powers. Motion passed unanimously.

A formal emergency resolution will be available at the next council meeting.

A motion was made by C.M. Speer and seconded by C.M. Nichols to adjourn the meeting at 11:07 a.m. Motion passed unanimously.

APPROVED_____

ATTESTED_____

Council Meeting

January 4, 2022

6:00 p.m.

HYBRID MEETING- The regular meeting was called to order at 6:00 p.m. by Mayor Willey. C.M. Dodd, C.M. Speer, C.M. Milanowski (remote), C.M. McRoberts(remote), C.M. Nichols, Mayor Willey, Clerk/Treasurer Oster, and Attorney Unzelman (remote) were present. There were no citizens present.

A motion was made by C.M. Milanowski and seconded by C.M. Speer to approve the agenda (typo on the year of 2021 should reflect 2022). Motion passed unanimously.

A motion was made by C.M. Speer and seconded by C.M. Dodd to approve the minutes from the previous meeting. Motion passed unanimously (C.M. Nichols abstained)

A motion was made by C.M. Milanowski and seconded by C.M. McRoberts to approve Blanket Voucher #202125 for Claim #'s 20298-20299, 20301-30307 and 20312-20315 in the amount of $21,718.86 and for Payroll #'s 20289-20297 in the amount of $16,891.27 for a Grand Total of $38,610.13. Blanket Voucher #202201 for Claim 3's 20308-20311 in the amount and Grand Total of $7,664.20. Motion passed unanimously. (C.M. Nichols abstained)

A motion was made by C.M. Dodd and seconded by C.M. Speer to approve the purchase orders for a hot water tank at the WWTP from Home Depot in the amount of $561.56, 30 coils of stamps for the Clerk in the amount of $1740.00, and supplies required for water meter installations from HD Fowler in the amount of $3,552.92. Motion passed unanimously.

There were no utility bill adjustments

OLD BUSINESS

There was no old business

NEW BUSINESS

A motion was made by C.M. Dodd and seconded by C.M. Speer to approve & pass ordinance #571- setting Mayor and Council Salary. Motion passed unanimously.

A motion was made by C.M. Dodd and seconded by C.M. Milanowski to approve a raise of $1/hr for the Clerk/Treasurer. Motion passed unanimously.

A motion was made by C.M. McRoberts and seconded by C.M. Speer to approve transferring $10,000 budgeted amount for 2021 from Current Expense Fund to the Street Fund. Motion passed unanimously.

A motion was made by C.M. Speer and seconded by C.M. Dodd to approve transferring $25,000 from the Water Fund to Water Reserve. Motion passed unanimously.

A motion was made by C.M. Dodd and seconded by C.M. Speer to approve transferring $25,000 from the Sewer Fund to Sewer Reserve. Motion passed unanimously.

CITIZEN INPUT

There were no citizens present

COUNCIL TIME

C.M. Nichols thanked everyone

C.M. Speer asked that 2022 be the year that you respect your neighbors and fellow citizens. Just because you can doesn't mean you should.

C.M. Milanowski is happy to see the Mayor at the head of the table again, welcome to the table C.M. Nichols, and Happy New Year.

Mayor Willey thanked everyone from the thoughts and prayers on his rehabilitation.

Clerk/Treasurer Oster wished W/S superintendent Brandon Salice a belated Happy Birthday.

ADJOURN

A motion was made by C.M. Nichols and seconded by C.M. Dodd to adjourn the meeting at 6:14 p.m. Motion passed unanimously.

APPROVED _____

ATTESTED _____